

CRA - committee meeting

**Agenda, actions, minutes**

Date: April 22, 2024  
 Time: 19.00 - 21.00  
 Venue: The Claremont  
 Present: Carrie, Nigel, Johanna, Jonathan, Lorraine, Jeremy  
 Apologies: Bob

| TIME  | ITEM   | LEAD               | MINUTES   | ACTION                             |
|-------|--|--------------------|---|------------------------------------|
| 18.55 | Arrival, drinks  | -                  |   |                                    |
| 19.15 | Housekeeping,<br>Constitution and<br>Compliance<br>1. Minutes.<br>2. Accounts<br>3. Balance/Costs<br>4. Committee Coms<br>5. AGM<br>6. Google Etc. | Johanna /<br>Nigel | 1. Minutes accepted<br>2. Current account: nothing changed<br>3. Balance - just over £1000 (125 in arrears for the year) <ul style="list-style-type: none"> <li>a. Paid Friends of Hedgemoor park</li> <li>b. Street party we need insurance - Frankie has liability insurance. Ours was £157 + tax. Will a simple disclaimer on the flyers and a risk assessment get us out of paying? Johanna to talk to production managers about if this ok.</li> <li>c. We haven't yet paid FOBRA - do we still want to? £75. It's a yes from everyone in principle, but Jeremy is going to talk to them about getting more value out of it.</li> <li>d. ONGOING: Railings with double gate should be a renewed priority for this money. John has communicated to meadow group this is a priority for them so we'll liaise with John Long and generally happy to let him lead. Lorraine suggested salvage could be used? Jonathan says this was done in Stroud. Nigel will chat with John.</li> </ul> 4. ONGOING: Too few committee members. Consequently we all have to attend committee meetings in order to be quorate. We must all continue to find appropriate people, ideally with appropriate skill-sets, experience whilst adhering to the Constitution. General note: looking for a member who can build and update a database of the community. <ul style="list-style-type: none"> <li>a. Make announcement about this at the street party.</li> <li>b. Possible new members.</li> </ul> | Johanna<br><br>Jeremy<br><br>Nigel |

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|-------|---|----------------|--|---|
|       |   |                | <ul style="list-style-type: none"> <li>● Sharon Charlton-Thompson. Expressed an interest. But has clinics on Mondays. <b>Next meeting on a Wednesday so Carrie will hopefully bring her..</b></li> <li>● Michael Levy (Jeremy to ask)</li> <li>● <del>ON HOLD Nigel &amp; Helen (Carrie not sure, Jeremy to ask) <b>Carrie asked Nigel, he's not sure.</b></del></li> <li>● <del>ON HOLD: Richard at Carrie's old place (Jonathan says he's not ready yet.)</del></li> <li>● Fiona - <b>Johanna to ask for the next one.</b></li> <li>● <del>ON HOLD Nancy (maybe someone can tempt her back or has she done her bit?)</del></li> <li>● ON HOLD Jonathan asked his neighbours Rob and Caroline, they said maybe later in the Spring.</li> <li>● ON HOLD Jonathan asking Rich, probably will come as his wife wants him too. later in the year.</li> <li>● <b>engage Neill at the street party</b></li> <li>● <b>Can we borrow people from the meadow group? Shall we do a joint outing/activity?</b></li> </ul> <p>5. AGM</p> <ol style="list-style-type: none"> <li>a. Frankie says Claremont is cool with him as a venue.</li> <li>b. <b>Could do museum of Bath Architecture? Maybe combine with a talk?</b></li> <li>c. <b>CRA Field trip to Museum at Work and Museum of Bath Architecture to check out location as well (we ran a pay bar and shared the proceeds last time it was hosted there).</b></li> <li>d. (Let's not forget the screen is at Burdalls. JS to pick up in the car.)</li> <li>e. <b>Decision made to move it to January for now subject to venue. Johanna to reach out to Bob to make sure he's fine with that. Will twin communication of AGM and Progressive Supper together.</b></li> </ol> <p>6. Google / Database / etc.</p> <ol style="list-style-type: none"> <li>a. ONGOING: Documents, both definitive and 'inprogres' can be deposited on the G drive <a href="https://drive.google.com/drive/folders/1FpX40jDzOaaLL6NWC5X3w3ta31zJcSlv?usp=sharin">https://drive.google.com/drive/folders/1FpX40jDzOaaLL6NWC5X3w3ta31zJcSlv?usp=sharin</a></li> <li>b. ONGOING: Bob says we can get a free google account if we are a non-profit or a charity. We need to be careful because it is a place where we store documentation. Going to think some more about it.</li> </ol> | <p>Carrie</p> <p>Johanna</p> <p>Johanna/<br/>Carrie</p> <p>Johanna/<br/>Lorraine</p> <p>Johanna</p> |
| 19.40 | <p><b>Celebrate</b> (/Champion)</p> <ol style="list-style-type: none"> <li>1. Insta</li> <li>2. e-shots</li> <li>3. blogs</li> <li>4. flyers</li> <li>5. other</li> </ol> | Johanna/Carrie | <ol style="list-style-type: none"> <li>1. Insta - Johanna still needs to make video of Xmas busk</li> <li>2. <b>Will do email flyer for street party ASAP</b></li> <li>3. Blogs - <b>Jeremy doing blogs for April/May.</b> <ol style="list-style-type: none"> <li>a. <b>Looking for new ideas.</b></li> <li>b. <b>Guest bloggers maybe?</b></li> <li>c. <b>Jeremy going to do a post on the woodland and the meadow as mini nature reserves - tie into theme of street party being SPRING.</b></li> </ol> </li> </ol>  | <p>Johanna</p> <p>Johanna</p> <p>Jeremy</p> <p>Carrie</p>   |

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|       |   |                                 | <p>d. Carrie going to talk to nancy about the swifts - any updates to turn into a blog?</p> <p>Johanna needs to take photo of elephant for wood carving ASAP - Nigel to come over and we'll do them.</p>  | Johanna  |
| 19.50 | <p><b>Connect /Community</b></p> <p>1.Events</p> <p>    a. Easter</p> <p>    b. Street Party</p> <p>2. Welcome to Camden - Any update, new email dresses.</p> <p>3. FOBRA</p> | Johanna/<br>Carrie/<br>Jonathan | <p>1. Events</p> <p>a. Easter egg street decoration event a big success! Not as many houses as 2020 but people not around like they were then.</p> <p>b. Street party will be May 26th. Sunday.</p> <ul style="list-style-type: none"> <li>● Council wouldn't waive fee so Franky paid it. They are still processing the application. Jonathan to check in to make sure it's progressing.</li> <li>● Oh Royale booked to sing outside. Larger band booked for the inside for the evening.</li> <li>● Franky has done his own flyer on facebook, happy to change over to our flyer when it's ready..</li> <li>● Food: burgers, veggie burgers, plantain fritters and jerk chicken. Cook on the BBQ but serve out of the kitchen for ease.</li> <li>● Main menu in the evening (pizzas etc)</li> <li>● Johanna to do updated flyer ASAP - to deliver</li> <li>● Blog post - Jeremy</li> <li>● insta - Johanna</li> <li>● initial delay about the traffic regulation order form/closing the street but all in hand says the council. Jonathan to check in with him about that later on.</li> <li>● Bus stop signs - Franky to ask guy who knows "Coop" next time he's in. Jonathan to check in on that.</li> <li>● Road Closure signs - Frankie will sort out.</li> <li>● Carrie spoke to Lloyd and he's available - he will contact Frankie.</li> <li>● Frankie and staff going to help carry tables outside.</li> <li>● Frankie going to think about contingency of it rains - just inside the pub party.</li> <li>● Themes - SPRING! Can theme games, coms etc around that.</li> <li>● Could do nature trail across the whole of Camden. Flower garlands making. Flower face paint. Dogs dress up as "Spring" theme.</li> <li>● Carrie and John chasing fire engine guy.</li> <li>● Linda doing face painting.</li> <li>● Bob and Jeremy to marshall the games.</li> <li>● Carrie/Lorraine doing dog show.</li> <li>● Jeremy/Neil to organise slow bike race.</li> <li>● Carrie to organise candy/prizes. Jeremy to bring medals.</li> <li>● Marketing - the film Johanna cut to go out just before the event.</li> <li>● Carrie send Special progressive supper mailing about the street party.</li> </ul> | <p>Jonathan</p> <p>Johanna<br/>Jeremy<br/>Johanna<br/>Jonathan</p> <p>Jonathan</p> <p>Carrie</p> <p>Jeremy<br/>Carrie<br/>Johanna<br/>Carrie</p> |

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|       |  |        | <ul style="list-style-type: none"> <li>● Johanna to print out twice as many flyers and some posters - Jonathan to distribute posters to the shops by the claremont. We can distribute down through Larkhall as well.</li> <li>● Barrier manning list: Nigel, Johanna, John, Bob, Jonathan, Neil, Carrie, Lorraine.</li> <li>● Use Meadow vests for the road manning.. Carrie to get from John Long.</li> <li>● Donations: put something in the comms about raising money.</li> <li>● New idea: silent auction: detour barbers (carrie to ask John long to ask them). Aesthetics beauty (carrie to ask). Neill photo (Carrie to ask Neill). Pasta laboratory class (Johanna to ask if it's OK to re-use). A pickleball or tennis game at the club and a drink afterwards (Jeremy to do). Carrie to do coaching session. Dog walking session (carrie and lorraine). Any gardeners on the street (Cathy - Jeremy to ask)? Richard bath guitar school a free lesson (Carrie to ask)? Franky to donate 20 pound voucher?</li> <li>● Schedule for the day - circulate on email, look at last years to essentially copy</li> <li>● Who is going to stand up and talk at the event and say welcome? Shall we do it as a group. <ul style="list-style-type: none"> <li>○ Jonathan gives intro</li> <li>○ Running order of the day</li> <li>○ We have a silent auction and please donate</li> </ul> </li> <li>● Johanna to check if there are clipboards at Soapbox - if so will supply with pencils as well.</li> <li>● Carrie to ask Rupert about his table, and to donate a little pod.</li> <li>● Johanna to do photos and video again.</li> <li>● Carrie to ask Lou who ran the crown making blanket - can we ask to run the daisy chain making.</li> <li>● Lorraine to ask Bath Flower School about either donating a "class" for one person OR coming up to run the daisy chain making station...</li> <li>● Another thought - could also ask the Meadow Group to run the daisy chain making station if Bath Flower School doesn't want to. Or they could do something else.</li> <li>● Johanna to send out map again for distribution.</li> </ul> <ol style="list-style-type: none"> <li>2. Welcome to Camden <ol style="list-style-type: none"> <li>a. Jeremy added new emails to database from Upper Camden Place</li> </ol> </li> <li>3. FOBRA - see above in accounts section</li> </ol> | <p>Johanna/<br/>Jonathan</p> <p>Carrie<br/>Johanna<br/>Carrie<br/>Johanna<br/>Jeremy</p> <p>Johanna</p> <p>Johanna<br/>Carrie</p> <p>Carrie</p> <p>Lorraine</p> <p>Johanna</p> |
| 20.30 | <p><b>Contribute</b></p> <ol style="list-style-type: none"> <li>1. Swifts</li> <li>2. Snow Patrol: Process <a href="#">here</a> for info.</li> </ol> | Carrie | <ol style="list-style-type: none"> <li>1. Carrie to ask Nancy, see above.</li> <li>2. ONGOING: Steve Kamlish on Villas is our man, ready and willing. He can relax now till December</li> </ol>  | Carrie   |

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| 20.40 | <b>Campaign</b><br>1. LN<br>2. Accident Log: <a href="#">Here</a> .<br>Any update? | Johanna/<br>Jeremy | 1. When/if it happens, Council will communicate it. Once we know what is happening let's talk about what our role is. <ul style="list-style-type: none"> <li>a. Jeremy updated via email: <ul style="list-style-type: none"> <li>● <i>"At PCC Hustings, saw Cllr Manda Rigby, Cabinet Member for Highways and in charge of Liveable Neighbourhood Programme. We're still on the list but still behind the next batch, some of which are being implemented now. The last lot are going permanent. I've got Michael Levy (UCP on board for the Walcot LN sub-group. Frankly I'm not convinced that all the current committee are up for it, so it little space for me to promote it with you would be helpful."</i></li> <li>● <i>"You will've seen the latest Lib-Dem newsletter through our door where our local councillors are doing local surgeries. I've kept well away whilst I have another look at John Leach's ideas, released as an FOI from Richard Samuel."</i></li> </ul> </li> </ul> 2. NO UPDATES |  |
| 20.50 | 6. AOB<br>a. Any?  | xxx                |   |  |
| 21:00 | End  |                    |   |  |
|       | DATE OF NEXT MEETINGS  |                    | Wednesday 22nd May at Johannas.<br>Thursday June 20 at the Claremont.   |  |